



# Certified South Carolina Membership Application

**Buy South Carolina. Nothing's Fresher. Nothing's Finer.™**

**FOR OFFICIAL USE:**

Received: \_\_\_\_\_

New: \_\_\_\_\_ Update: \_\_\_\_\_

Make Label: YES / NO

Date Approved: \_\_\_\_\_

The *Certified South Carolina* program is a cooperative effort among producers, processors, wholesalers, retailers, restaurants and the South Carolina Department of Agriculture (SCDA) to brand and promote South Carolina produce and products. Our goal is for consumers to easily identify, find and buy South Carolina products. The *Certified South Carolina* program is **free** to join! Membership is made by application to and acceptance by the SCDA, Marketing Department. All farm producers, food manufacturers, specialty food producers, packing facilities and others engaged in the production or manufacture of agricultural products in South Carolina are eligible to apply. For additional information about the *Certified South Carolina* program and to view a list of our participating members please visit our website, [www.certifiedSCgrown.com](http://www.certifiedSCgrown.com).

Business/Farm Name: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_ Title: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ State: **S.C.** Zip: \_\_\_\_\_

County where business is located: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ State: **S.C.** Zip: \_\_\_\_\_  
(if different from above)

Phone Number(s): \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

**Please provide a brief description of your business and/or products. Please include information relevant to potential buyers/customers. The information provided will be listed on our [www.certifiedSCgrown.com](http://www.certifiedSCgrown.com) website as a way to help promote your farm/business. (Attach a separate sheet if necessary!)**

\_\_\_\_\_  
\_\_\_\_\_

**CERTIFIED SOUTH CAROLINA PROGRAM - TERMS AND AGREEMENTS**

Through my signature below, I acknowledge that I have read and agree to the following terms during the application process and throughout my participation in the *Certified South Carolina Program*:

The *Certified SC Grown* and *Certified SC Product* logo symbols shall only be used on products identified herein and kept on file with the South Carolina Department of Agriculture. Alterations made to any identified products will require re-application for permission to use the logo. Applicant understands this request is for the use of the *Certified SC Grown* and *Certified SC Product* logo on labels or packaging of South Carolina grown, processed, or manufactured products only. Applicant agrees to only utilize the logo on top quality products. No culls or second quality product may bear the logo. Applicant agrees to immediately discontinue use of logo on items that do not conform to the "Certified South Carolina Program Standards" upon written notification from the South Carolina Department of Agriculture. The South Carolina Department of Agriculture reserves the right to revoke Applicant's use of the logo at any time use of the logo has been abused. Unauthorized use may also result in liability and prosecution under Federal Trademark Law. Applicant agrees the logo does not constitute any type of endorsement by either the South Carolina Department of Agriculture or the State of South Carolina. Applicant further agrees to abide by the terms and conditions for the reproduction and use of the logo as provided in the "Certified South Carolina Style Manual."

Signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE RETURN COMPLETED APPLICATION TO THE FOLLOWING ADDRESS:

**South Carolina Department of Agriculture  
ATTN: Ansley Rast Turnblad  
P.O. Box 11280  
Columbia, SC 29211**

[arast@scda.sc.gov](mailto:arast@scda.sc.gov) email • 803.734.2207 office • 803.917.2386 cell • 803.734.0325 fax

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**LOGO USAGE AND TRADEMARK STATEMENT-** A signed licensing agreement or approved application must be on file with the South Carolina Department of Agriculture prior to use of the trademarked logos or slogans. Any unapproved use of these materials can result in liability under Federal Trademark Laws.



Certified SC Grown - Logo

Shall only be used on first quality products, grown in South Carolina, that meet the US #1 Quality Grade Standard, or higher U.S. Grade Standards, whichever is the accepted USDA industry grade standard for that commodity. The logo shall not be used on secondary labels or cull products.



Certified SC Product - Logo

Products that are eligible for inclusion in the program are value added products, manufactured food products, and other agricultural products that may be further sorted, graded, blended, processed and packaged in South Carolina. In addition, specialty agricultural food businesses located in South Carolina may have an exclusive recipe manufactured in another state, under the South Carolina address and company label, and be eligible for membership in the program.

**PRODUCE • FIELD CROPS • FORESTRY-** Please check all of the following items that apply to your farm or business.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Apples                    | <input type="checkbox"/> Butter Beans                | <input type="checkbox"/> Herbs  |
| <input type="checkbox"/> Asparagus                 | <input type="checkbox"/> Cabbage                     | <input type="checkbox"/> Leeks  |
| <input type="checkbox"/> Beans-Snap, Pole, Variety | <input type="checkbox"/> Cantaloupe                  | <input type="checkbox"/> Mixed Leafy Greens<br>(Collards, Kale, Turnips, Mustard) |
| <input type="checkbox"/> Beets                     | <input type="checkbox"/> Cilantro                    | <input type="checkbox"/> Muscadine grapes   |
| <input type="checkbox"/> Blackberries              | <input type="checkbox"/> Cucumbers                   | <input type="checkbox"/> Oriental Vegetables                                      |
| <input type="checkbox"/> Blueberries               | <input type="checkbox"/> Green Onions                | <input type="checkbox"/> Okra   |
| <input type="checkbox"/> Broccoli                  | <input type="checkbox"/> Green Peanuts               | <input type="checkbox"/> Strawberries   |
| <input type="checkbox"/> Parsley                   | <input type="checkbox"/> Potatoes                    | <input type="checkbox"/> Sweet Potatoes   |
| <input type="checkbox"/> Peaches                   | <input type="checkbox"/> Pumpkins                    | <input type="checkbox"/> Tomatoes   |
| <input type="checkbox"/> Peas                      | <input type="checkbox"/> Radishes/ Rutabagas/Turnips | <input type="checkbox"/> Watermelon   |
| <input type="checkbox"/> Pecans                    | <input type="checkbox"/> Squash –Yellow              | <input type="checkbox"/> Zucchini squash  |
| <input type="checkbox"/> Peppers-Variety           | <input type="checkbox"/> Sweet Corn                  | <input type="checkbox"/> Southern Pines   |
| <input type="checkbox"/> Corn                      | <input type="checkbox"/> Soybeans                    | <input type="checkbox"/> Christmas Trees  |
| <input type="checkbox"/> Cotton / Cottonseed       | <input type="checkbox"/> Wheat                       | <input type="checkbox"/> Paulownia  |
| <input type="checkbox"/> Hay                       | <input type="checkbox"/> Tobacco                     |   |
| <input type="checkbox"/> Oats                      | <input type="checkbox"/> Rye                         |   |
| <input type="checkbox"/> Sorghum                   | <input type="checkbox"/> Barley                      |   |

Other: (Please Specify) \_\_\_\_\_

- Attributes:     Fresh                       Frozen                       Prepared/packaged                       Hydro-cooled  
                           Plants for sale                       Certified Organic (**Certification Number Required**) # \_\_\_\_\_
- Methods of sale:     On Farm Sales                       Pick-Your-Own Operation                       Roadside Market                       Wholesale  
                           Retail                                       Internet                                       Foodservice/ Restaurant  
                           CSA (Community Supported Agriculture)                       State Farmers Market(s)                       Columbia                       Florence                       Greenville

**DAIRY-** A copy of your SC DHEC permit must be submitted to the SCDA for review to insure compliance with state and federal law, prior to application approval. For more information on how to obtain a SC DHEC permit please contact: SC DHEC Dairy/Soft Drink Division at (803) 896-0644.

- Product Type:     Milk                       Ice Cream                       Bottled Water                       Soft Drinks                       Yogurt
- Attributes:                       Locally raised                       Low fat or Fat free                       Pasteurized
- Product Forms:     Bottled                       Fresh                       Frozen                       Prepared/packaged

**EGGS-** For eggs sold away from the farm a copy of your SCDA Wholesale Egg License must be submitted with your application prior to approval. For more information on how to obtain an Egg License please contact the SCDA, Consumer Service Division at 803-737-9690 or visit <https://agriculture.sc.gov>.

Eggs

**LIVESTOCK AND LIVESTOCK PRODUCTS - Processed Meat & Poultry Products. Beef Cattle.**

1. Do you have an Official Premise ID Number? **YES / NO**

(For more information on obtaining an Official Premise ID Number, contact Clemson Livestock Poultry Health at (803) 788-2260.)

2. Approximately how many cattle do you plan to market annually through the Certified SC Grown Beef Program?

Check one: 1-9 \_\_\_\_\_ 10-19 \_\_\_\_\_ 20-50 \_\_\_\_\_ 50+ \_\_\_\_\_

3. Do you have a SC Meat-Poultry Inspection Department or USDA **approved label** for your meat/poultry product? **YES / NO**

4. Name of Processing Facility? \_\_\_\_\_ Establishment #: \_\_\_\_\_

(For more information about obtaining a S.C. Meat-Poultry Inspection Department **approved label** please contact the S.C. Meat-Poultry Inspection Department at (803) 788-8747.)

Product Type:    \_\_\_ Beef            \_\_\_ Pork            \_\_\_ Goat            \_\_\_ Sheep/Lamb    \_\_\_ Chicken        \_\_\_ Turkey  
                         \_\_\_ Ducks                    \_\_\_ Guinea Fowl            \_\_\_ Squab  
                         \_\_\_ Other (Please Specify) \_\_\_\_\_

Product Claims:    \_\_\_ Grass-fed            \_\_\_ Free-range            \_\_\_ Natural            \_\_\_ Pasture-raised

Product Forms:    \_\_\_ Specialty Cuts        \_\_\_ Chilled        \_\_\_ Frozen        \_\_\_ Cured            \_\_\_ Smoked        \_\_\_ Vacuum packed

**FISH AND SEAFOOD-** South Carolina Department of Natural Resources issues all licenses and permits. For more information please call (803) 734-3833 or visit <http://www.dnr.sc.gov/licensing.html>.

Product Type: (check all that apply)

\_\_\_ Catfish    \_\_\_ Oysters    \_\_\_ Shrimp    \_\_\_ Clams    \_\_\_ Tilapia    \_\_\_ White Fish    \_\_\_ Sword Fish    \_\_\_ Grouper  
                         \_\_\_ Other (Please Specify) \_\_\_\_\_

Attributes:    \_\_\_ Live            \_\_\_ Whole            \_\_\_ Frozen            \_\_\_ Filet            \_\_\_ Vacuum packed        \_\_\_ Other

1. Which State or Federal Agency is currently inspecting your facility and process? \_\_\_\_\_

2. Registration Verification Certificate (RVC) number (if processing) \_\_\_\_\_

3. Commercial Fishing License Number? \_\_\_\_\_

**ORNAMENTAL HORTICULTURE- Greenhouse Nursery, Floriculture and Turf Grass**

Please list all *Genera* grown that will bear the Certified SC Grown logo. All plant material bearing the logo must be propagated and grown at a nursery within South Carolina. Products that are purchased from out of state and re-wholesaled to landscapers or retailers, for example, tropical or citrus materials, are **not** eligible to bear the Certified SC Grown logo. \*Attach separate sheet if necessary.

\_\_\_\_\_  
\_\_\_\_\_

**PLANT LICENSE NUMBER (REQUIRED) #** \_\_\_\_\_

(For more information about how to obtain a plant license number please contact the Clemson Department of Plant Industries (DPI) at (864) 646-2140 or visit them at [http://www.clemson.edu/public/regulatory/plant\\_industry/](http://www.clemson.edu/public/regulatory/plant_industry/).)

**VALUE ADDED, SPECIALTY FOOD OR FURTHER PROCESSED FOOD PRODUCTS** - The state of S.C. **does not allow any food items for public sale to be manufactured in a home kitchen.** Any process where exposed food is mixed, repacked, packaged and/or cooked is considered food manufacturing and falls under SCDA/FDA jurisdiction. Any sauce, pickled food, bottled product, and/or canned food must be sent to a **Process Authority** at Clemson University for analysis prior to sale. Pickled foods (chow-chows, sauces, and pickled vegetables) are acidified foods and require attendance to a **Better Process Control School**, registration with the Food and Drug Administration, and a certified scheduled process; including proper and accurate record keeping.

1. Which State or Federal Agency is currently inspecting your facility and process? \_\_\_\_\_
2. What is your Registration Verification Certificate (RVC) number? \_\_\_\_\_
3. Have your labels been submitted, reviewed, and approved by the SCDA, Food Safety & Compliance Office? **YES / NO**
4. If your product is Co-Packed, what is the name and address of Co-packer: \_\_\_\_\_  
\_\_\_\_\_
5. Are you a member of the South Carolina Specialty Foods Association? **YES / NO**  
(For more information about the South Carolina Specialty Foods Association (SCSFA), please visit their at [www.scsfa.org](http://www.scsfa.org))

**DHEC SHARED USAGE STATEMENT** - SCDA regulated Specialty Food firm using a DHEC inspected kitchen. The owner/operator of the DHEC kitchen must get approval from their DHEC inspector to allow the use of their kitchen. The owner/operator of the DHEC kitchen AND the Specialty Food Manufacturer must submit, in writing, a statement granting the Specialty Food Firm permission to use the DHEC kitchen during non-operational hours. The letter must be submitted to SCDA and DHEC prior to manufacturer and sale of product. DHEC, as the primary agency, can refuse permission for the Specialty Food Manufacturer to operate in the DHEC kitchen if in their option the operation would adversely impact the operation or maintenance of the DHEC facility.

Please check all product types that will potentially bear the Certified SC Product logo:

- Bar-B-Q Sauce     Spices/Rubs     Syrup     Honey     Butter     Cheese     Jams, Jellies and Preserves  
 Pickles and Relishes     Salsa     Boiled/Roasted Peanuts     Pecans     Rice     Pasta  
 Breads/Mixes     Grits/ Corn Meal     Popcorn     Sauces/Salad Dressings/Marinades  
 Beverage (Coffee/Tea/Juice/Cider)     Desserts Foods: ( Baked Goods, Candies, Confections, Pralines, Toffee, Pre-Made Mixes, Glazes and Toppings)  
 Alcoholic Beverages- Wine/Beer/Spirits. (A copy of your Department of Revenue alcohol license is required prior to application approval.)  
 Other (Please Specify): \_\_\_\_\_

**Product Forms:**     Bottled     Prepared/Packaged     Fresh     Frozen     Baked     Canned

**Methods of sale:**     Retail     Wholesale     Internet/Online     Foodservice/Restaurant

**PRIOR TO APPLICATION APPROVAL FOR SPECIALTY FOOD PRODUCTS**

Product labels must be submitted, reviewed and approved by the South Carolina Department of Agriculture's **Food Safety & Compliance Office**. Please call 803-737-9690 or visit [www.agriculture.sc.gov](http://www.agriculture.sc.gov) for more information about product label requirements.

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[arast@scda.sc.gov](mailto:arast@scda.sc.gov) email    •    803.734.2207 office    •    803.917.2386 cell    •    803.734.0325 fax

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